

# Microsoft® IT Academy Program

UNI Graduate Credit - \$75

## Course Requirements

Successful completion of the following course work and assignment earns the participant one (1) graduate credit from the University of Northern Iowa.

**Prior to the training, register for the appropriate UNI course, using the links below:**

DMACC link: Des Moines Area Community College-Ankeny, Thursday, July 9th 9:00 -4:00 pm  
<https://www.uni.edu/continuinged/distance/courses/summer-2015/71558-teaching-5133-67>

KIRKWOOD link: Kirkwood Community College, Friday, July 10th 9:00 – 4:00 pm  
<https://www.uni.edu/continuinged/distance/courses/summer-2015/71559-teaching-5133-68>

### Coursework:

1. Attend the in-person training at one of the locations in Iowa. Must be registered. (7 hrs.)
2. View an addition 7 hours of Virtual Training Webinars and/or IT Academy Getting Started Quick Videos. Links found on the file, *Virtual\_Training\_Recordings\_2015-1-2.docx*. (7 hrs.)
3. Using the information gained in **the training or recorded Webinars or videos**, develop a **complete** lesson plan using the *graduate credit assignment 15* template provided, which incorporates one or more concepts covered that you could use in your classroom. (2 hrs.)

The lesson plan and any supporting materials can be emailed (preferred) to: **Dianna.briggs@uni.edu**  
**OR** mailed to:

**Dianna Briggs**  
509 SEC, UNI  
Cedar Falls, IA 50614-0613

**Due date: 10 days following the workshop completion date. If you will be late, PLEASE let Dianna know.**

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Please direct *questions* regarding coursework to:

Sue Elwood  
Microsoft® IT Academy Program Member  
[elwoods@nicc.edu](mailto:elwoods@nicc.edu)